

CITY OF GRACE
PLANNING & ZONING COMMISSION
MINUTES OF THE REGULAR MEETING
HELD ON MARCH 23, 2016

PRESENT: Chairman Randy Nelson

Commission Members: Kevin Fredrickson, Susan Hardy, Sadie Sant, Angelyn Smith

OTHERS PRESENT: Kayla Stoddard, Carter Clements, Hunter Nelson, Houston Lloyd, Le Grand Van Gass, Susan Lorenz

Chairman Nelson called the regular meeting of the Planning & Zoning Commission held on March 23, 2016 to order at 7:00 p.m.

Chairman Nelson welcomed the Webelos Scouts stating they were going to do a flag ceremony and offer a prayer.

Pledge of Allegiance: Webelos Scouts from Grace 1st, 2nd, & 3rd Wards.
Invocation was offered by Houston Lloyd.

Chairman Nelson and Commission Member Fredrickson complimented the Webelos Scouts on a job well done.

Chairman Nelson asked the Commission if they had read the minutes of the previous meeting and if there were any changes. Motion to approve the minutes of the regular meeting held on February 24, 2016 was made by Commission Member Fredrickson. Motion was seconded by Commission Member Sant. Motion passed unanimously.

Report from City Council: Chairman Nelson stated there had been no business taken to the City Council.

Zoning Ordinance Map Amendment: Chairman Nelson stated that Le Grand Van Gass; is requesting a Zoning Ordinance Map Amendment to change just his property on 2nd W. between 9th and 10th S. from R1 Residential to R2 Residential. Discussion was had on the property located next to Mr. Van Gass which would be the only property in the block left as an R1 Residential zone. Discussion was held on the procedure required for a public hearing it requires publication for three weeks in the newspaper, mailing notices to property owners within three hundred feet, hearing before the Planning & Zoning Commission, fees, mailing, and publication costs and approval by the City Council. Motion to set a Public Hearing for April 27, 2016 at 7:00 p.m. was made by Commission Member Hardy. Motion was seconded by Commission Member Fredrickson. Motion passed unanimously. Mr. Van Gass asked what the fees were for the Amendment Map Change.

Chairman Nelson opened the meeting for discussion on the Comprehensive Plan work shop turning the time to Ms. Lorenz from Southeast Idaho Council of Governments (SICOG). Discussion was held on the article Ms. Lorenz put in the Caribou County Sun. Ms. Lorenz passed out an agenda for this Comprehensive Plan Update Session for the Commission to follow along.

Ms. Lorenz explained to the Commission Members how to do a mini charrette. Placing a map of the City of Grace on each table with a plastic cover (example of 35 people with seven tables of five people) each table is given one of the Explanations & Imagine the City of Grace in 2025 (see attachment). On the top are definitions of things that the citizen might need to know about things in the City. On the bottom; one of the Commission Members or Ms. Lorenz will explain what those at the table need to do with the City of Grace map. We would like you to show us what the City looks like now. A list of things to look up and show what it looks like now in the year of 2025 will be given to each table. Each table has colored markers to mark where they would like to have storage units, a new subdivision, affordable housing, tiny houses, parks, community center, greenway & trails, historical sites etc. where is the best place for these to have been built or to be built? They will talk amongst themselves and can mark where they think it would be best. Then each table will be given two minutes to show what they did on their map and share with others. If they change their mind they can just erase it and put something different there. This list comes from the issues the Commission felt they were dealing with from our meetings and will give us the information that is needed for updating the two chapters of the Comprehensive Plan we are working on. Once you have this information we can use this for future reference. The maps can be put all on one map so you can see what is suggested. Commission liked the idea of having one map. What worked in one City may be completely different and will not work for you here so wait and see what develops with the information that is given at the activity.

Radio: Commission Member Sant stated that Mrs. Fredrickson has taken care of the advertisement which will done on Tuesday, Thursday, and Saturday.

School Bags: Commission Member Sant stated that she did not want to send the papers home too soon to be misplaced and will do it closer to the activity. Discussion was had on a good time to send the paper out and it was decided to send them home on Monday after the spring break.

Flyers: Chairman Nelson stated that he had put up a few notices in the E Z Way, Drug Store and the Post Office.

Instagram & Facebook: Commission Member Sant stated that she would do the Instagram and Facebook about a week before stating she would start it on the March 31, 2016. Ms. Lorenz stated that she was looking on the City Web site but there is not a link to the flyer. The information does not state that it is going to be held at the Legion Hall the other things listed have a link. If adding a link is a problem just add the place to the site because it talks about the food.

Food: Discussion was had on the chili and who would be bringing chili. Discussion held on the amount of the cinnamon rolls being needed. Discussion held on planning for fifty people the bowls, napkins, cups, spoons and small plates for the cinnamon rolls. Members who are bringing chili should bring a ladle or large spoon to serve with.

Coloring Contest: Commission Member Smith lead a discussion on the coloring contest stating there would be four or five patterns for the children to choose from to color, age groups were discussed, and that the top five winners would be presented a prize. Commission Members discussed the use of markers verses crayons and it was decided to use the crayons. Commission Members felt that everyone should receive a prize for participating. Discussion was had on using long tables or card tables for the coloring contest and that there is a folding door that can divide the room. Chairman Nelson thanked Commission Member Smith for taking care of the coloring contest.

Opinion Poll: Ms. Lorenz met with Chairman Nelson and discussed what should be asked on the poll. There were only three questions that needed to be addressed. The first two are questions that can be circled from 1 to 10. One: not to important and ten: very important. One dealing with 3-1-7: Regulation for the A (agricultural zone). These questions take away from any arguments and deals with the issues.

Invitations: Each Commission Member was given a packet of invitations to hand out. Discussion was had on leaving some of the invitations at EZ Way and London Drug. Ms. Lorenz stated that the only reason you were given ten is that I want you to give them to people telling them that we are doing something really special. I really think you are a person that needs to be here. This is important because this is about you and I chose you. I know a lot of people in town and I specifically picked you because you are intelligent, you are going to live here awhile and I think you have something to offer and I think it is real important that you be there. Will you come to this activity? It will be held on April 7, 2016 and last about an hour. I want to give this to you and ask if you will be there and touch them. Ms. Lorenz stated that we are looking for more than bodies. You want them specifically to be there because they have something to offer, they have IQ, intelligence, understanding about how things work, they live here and that is the reason you invited them to join the activity.

Commission Member Hardy presented the Planning & Zoning Commission with a thank you note from the Webelos Scouts for letting them come to the meeting, doing the flag ceremony and invocation, asking to be excused. Chairman Nelson thanked the Webelos Scouts and leaders for coming.

Other information: Each table will have a set of colored markers to be used with the maps. Ms. Lorenz stated that this activity will be great and fun.

Chairman Nelson asked if there was any other business that needed to be discussed.

Mr. Van Gass informed the Commission that Pacific Corp would be shutting down River Road north of Norman Johnson's home for two weeks on April 18, 2016 for repairs on the pipe line under the road.

Announcements: Comprehensive Update Activity on April 7, 2016 at 6:00 p.m. and the next Planning & Zoning Commission meeting will be held on April 27, 2016 @ 7:00 p.m.

Motion to adjourn the meeting was made by Commission Member Fredrickson. Motion was seconded by Commission Member Smith. Motion passed unanimously.

Meeting adjourned at 7:50 p.m.

ZONING CLERK

APPROVED _____
CHAIRMAN

DATE _____