

CITY OF GRACE, IDAHO  
PLANNING & ZONING COMMISSION  
MINUTES OF REGULAR MEETING  
HELD ON FEBRUARY 10, 2016

PRESENT: Chairman: Randy Nelson  
Commission Members: Kevin Fredrickson, Sue Hardy, Sadie Sant, Angelyn Smith  
Zoning Clerk: Loy Raye Phillips

OTHERS PRESENT: Susan Lorenz, Southeast Idaho Council of Governments, Blain Clements, Max Clements

Chairman Nelson called the regular meeting of the Planning & Zoning Commission to order at 7:00 p.m.

Chairman Nelson asked if the Commission had read the previous meeting minutes and if they had any changes. Motion was made by Commission Member Hardy to approve the minutes of the regular meeting held on January 27, 2016. Motion was seconded by Commission Member Fredrickson. Motion passed unanimously.

Report from City Council: Chairman Nelson stated that he had taken the information on the Comprehensive Plan activities to the City Council and asked the Councilmembers to attend the activities.

Discussion was had on having an Invocation & Pledge of Allegiance at the beginning of the Planning & Zoning Commission meetings. Chairman Nelson stated that he would like to see the Commission do this at our regular meetings but that the Commission Members would have to vote to place this on our agenda. It is done at all of the City Council meetings but has never been done at the Planning & Zoning meetings. Discussion was had and it was mentioned that someone could be invited. Commission Members felt that it is important and that our world needs more of this. Commission Member Hardy made the motion to have an Invocation and the Pledge of Allegiance at the beginning of each of the Planning & Zoning Commission meetings. Motion was seconded by Commission Member Fredrickson. Motion passed unanimously.

Chairman Nelson turned the meeting to Susan Lorenz from SICOG. Ms. Lorenz handed out the agenda for Planning the Event. The Commission decided to only have one meeting instead of two. Concern was voiced that no one would come and then we would need to do two. Ms. Lorenz state the topic for today is how to promote our meetings and get people to show up. We are targeting fifteen people. The first thing we would need to do is decide where the Commission could hold their meeting. What would be an interesting place to have the meeting? Discussion was had on the places available to hold our activity. Suggestions were the Legion Building, 3 C Grill's dining room, the Fire Station, High School cafeteria, a person's home that is big, someone who likes to have people in and would allow you to invite people to their home.

Discussion was had on the availability of the 3 C Grill's dining room and if pizza was served, what kind would you serve. Businesses should really be open to this idea wanting to make this work for a community night.

Discussion was had on businesses that cater. Discussion held on the controversy of only using one venue it would be different if it were catered somewhere else. Before making a decision we need to check prices from all three businesses. Discussion was had on the amount of money this group would spend. This Commission does not spend enough money to fall under laws that thousands of dollars are spent when bids are required.

Discussion on what kind of food could be put on the table to make 15 people want to come to our meeting and the time of day the meeting could to be held. If you were going to do it in the morning you would serve coffee, juice and donuts. Is it reasonable to do this in a morning on a weekend? Discussion was had on the type of activities that families are involved in on Saturday morning and conflicts with Saturday evening. Discussion was held on what night other groups meet at the Legion building. Senior Citizens meet on the third Wednesday of the month and do not hold any meetings until June, Alcohol Anonymous meet on Monday evenings and Scouts meet on Tuesday evenings. The day was narrowed down to three. The Comprehensive activity could be held on a Wednesday, Thursday, or Saturday.

Question does the Commission want a Thursday evening pizza event or a Saturday morning donut, coffee, juice event? Discussion held on the budget being tight for this Commission. If people don't come to one then we could schedule a second meeting. A variety of ages would be great if we can get the 18-30 age groups.

Commission discussed chili and roll, potato bar, pork sandwiches, soup. Which of these would make people want to come out for our activity? Would this do for a meeting held in late March or early April?

Question was asked if this is an open forum meeting. Ms. Lorenz stated that there would be a survey to fill out with the issues, a SWOT (strengths, weakness, opportunity and threats) that would take about 20 minutes, a charrette for anything they would like and where they would like the City to go would take about one half hour. The meeting would probably take about an hour total. Parameters to work on the City map for the information discussed at your last meeting: storage units, greenway trails, parks and etc. Ms. Lorenz stated that the City of Blackfoot had a coloring contest which is something people might like to do. Discussion was had on involving children. The Legion building has an accordion door so that the younger children could color and those who are old enough to participate could participate with their parents learning for the future.

Discussion was held on the food to be served and decision on whether to do chili and a cinnamon roll or a potato bar. This would be cheaper as the Commission could furnish the chili or the toppings for the potato bar and if no one came to the activity it could be used at home. Discussion was had on what type of food is famous in the community. Cinnamon rolls are a great favorite with the folks in our community. Decision to have cinnamon rolls was made.

Ms. Lorenz stated that the Commission was leaning towards the Legion Hall. Serving chili, a Cinnamon roll, crackers or a potato bar and doing this on a Thursday evening.

Ms. Lorenz stated that the Commission could move on to advertising, handing out several different types of ideas to advertise. Discussion was had on advertising in the Caribou County Sun which only comes out once a week, KBRV Radio Community Calendar and passing out flyers. Question was asked if the City of Grace had a face book page.

Invitations could be printed four on an 8 ½ X 11 sheet of paper and cut into fourths with a picture of someone that the community really likes which might draw people, a full sheet using a theme about Grace, or something like the City of Arimo used when the gas line was being done. Discussion was held on Grace having famous Cinnamon Rolls. Invitations could be handed out by the Boy Scouts. Discussion was had on having the Elementary School students take home a flyer. Some of the students live out of town and questions were asked about this being a meeting to update the Comprehensive Plan for the City of Grace would there be a problem of people coming who do not live within the city. Some students do live in the impact area. Sometimes Impact Areas are annexed into Cities. Invitations could be handed out at activities when purchasing a ticket. Discussion was had on placing a flyer in each business in the City, inviting the Chamber members, School officials and citizens to attend and using the radio station for advertising.

Chairman Nelson asked when the earliest date could be projected for the update of the Comprehensive Plan meeting. Would the latter part of March be too soon or should we do it in the early part of April. Discussion was had on the weather changing and people getting too busy to attend. Discussion was held on getting all the material ready then the Commission could do their work.

Ms. Lorenz will be at the February 24, 2016 meeting to work on Comprehensive Plan update again.

Next meeting will be February 24, 2016 at 7:00 p.m.

Motion to adjourn was made by Commission Member Fredrickson. Motion seconded by Commission Member Hardy. Motion passed unanimously.

Meeting adjourned at 8:05 p.m.

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ZONING CLERK

APPROVED \_\_\_\_\_  
CHAIRMAN

DATE \_\_\_\_\_