

CITY OF GRACE
MINUTES OF REGULAR MEETING
HELD AT GRACE CITY HALL
FEBRUARY 1, 2017

PRESENT: Mayor: Jackie Barthlome
Council Members: Mike Ridenour, Gillian Lloyd, David Sotutu, Eldon Peck
Superintendent: Wayne Bredehoft
Clerk: Shelley Reeves

OTHERS PRESENT: Sheriff Kelly Wells

Mayor Barthlome called the meeting to order at 6:00 p.m.

Councilmember Sotutu gave the invocation.

Clerk Reeves led the Pledge of Allegiance.

The minutes of the regular meeting held on January 18, 2017 were discussed. Motion to approve the minutes of 01/18/2017 was made by Councilmember Lloyd. Councilmember Sotutu seconded the motion. Motion passed unanimously.

Bills in the amount of \$16,629.24 and payroll in the amounts of \$9271.78 were reviewed for payment. Councilmember Sotutu moved that the bills and payroll be approved as reviewed. Councilmember Ridenour seconded the motion. Motion passed unanimously.

Fire Chief Curtis Peck had a call out just before the meeting so Mayor Barthlome excused him from the meeting. Mayor Barthlome reported that only four firemen would be going to the Southern Idaho Fire Academy.

Superintendent Bredehoft reported that there had been one setting permit turned in but that it might possibly need a variance so he couldn't approve it at this time.

Living in RVs permanently without being hooked up to city services was discussed. The city council feels like there needs to be a written rule stating that RVs that are being lived in need to be in the designated RV parks. Temporary dwelling for medical purposes and mother in law home was also discussed. Clerk Reeves will discuss this with Attorney Doug Wood to begin the process of writing an ordinance addressing these issues.

Mayor Barthlome reported that an ad for employment had been placed in the Caribou County Sun for a new maintenance worker to replace Steve Rigby who is retiring. The applications will be due on February 15 so that the city council can go through them at the meeting that night, and then conduct interviews on March 1.

Mayor Barthlome asked the city council to consider a number of changes that she would like to make to the personnel policy. They were as follows:

February 1, 2017

- Cap comp time that can be earned to 50 hours and if possible use comp time the week it was earned.
- Only allow one employee to take vacation time from December 1 through April 1.
- Approval of Superintendent's vacation needs to be approved by the city council.
- Change the current sick leave and vacation policy to a Paid Time Off policy with no pay out if an employee leave employment.
- Leave the superintendent's vehicle at the shop instead of letting the superintendent drive it home.
- Change the status of the superintendent from exempt non-working supervisor to working supervisor.

The city council will take time and consider these issues and they will be discussed further at the next meeting.

Superintendent Bredehoft reported that Bitton Electric had wired in two new heaters for the Waste Water Treatment Plant. While wiring they found that one of the breakers is 20 amp and should be 30 amp and needs to be replaced.

Mayor Barthlome turned the time to Sheriff Kelly Wells. He reported that he has been trying to do more directed patrols. He spent the last few days in the school zone and was happy to report that the citizens were obeying the laws. He asked if the city council had any concerns that they would like him to take care of. Councilmember Ridenour suggested that he watch the crosswalks because people do not stop at them when people are waiting to cross the street. It was also suggested that he watch for speeding on Center Street.

Mayor Barthlome thanked the city employees for moving the snow and opening the gutters.

Meeting was adjourned at 6:48 p.m.



CLERK

APPROVED



MAYOR



DATE