

CITY OF GRACE  
MINUTES OF REGULAR MEETING  
HELD AT GRACE CITY HALL  
JANUARY 4, 2017

**PRESENT:** Mayor: Jackie Barthlome  
Council Members: Mike Ridenour, Gillian Lloyd, David Sotutu  
Deputy Clerk: Loy Raye Phillips

**OTHERS PRESENT:** Fire Chief Curtis Peck, Bentley Peck, Lonnie Turner, Wilford Williams

Mayor Barthlome called the meeting to order at 6:00 p.m.

Mayor Barthlome excused Superintendent Bredehoft, Clerk Reeves, and Councilmember Peck.

Councilmember Lloyd gave the invocation.

Clerk Phillips led the Pledge of Allegiance.

The minutes of the regular meeting held on December 21, 2016 were discussed. Motion to approve the minutes of 12/21/2016 was made by Councilmember Lloyd. Councilmember Ridenour seconded the motion. Motion passed unanimously.

Bills in the amount of \$21,257.02 and payroll in the amounts of \$9180.28 were reviewed for payment. Councilmember Ridenour moved that the bills and payroll be approved as reviewed. Councilmember Sotutu seconded the motion. Motion passed unanimously.

Mayor Barthlome reported that a letter was received from Mark Andreasen at Mountain States Insurance which stated the City had a decrease in the health insurance policy for the employees of 2.75%. The original cost was \$2,672.29 going down to \$2,598.90 which will be effective for March 1, 2017. The Council had been made aware that it could have had a 10% increase. Discussion was had on the decrease being a good thing.

Fire Chief Peck led a discussion on the Mutual Aid agreement with the County. Discussion was had on a change that was to be made was the second page, 4 E: The City of Grace Fire Department and the Caribou County Fire Department will respond for mutual aid to fire and or emergencies within each other's response area when properly requested and availability of man power and equipment as being such response feasible. The signature page needs to be updated due to County Commissioner Earl Somsen retiring. Mayor Barthlome stated that she is unable to attend the County commissioner meeting and Clerk Reeves will be attending. Clerk Reeves will say yay or nay. If the Commission agrees the Mayor will stop in at the Courthouse and sign the agreement and get a copy.

Fire Chief Peck discussed with the City Council training for the fire department usually held in February. The Fire Department would like to send two (2) Firemen that need essentials and three (3) that need flash over training. This training is usually held on Presidents Day weekend. Discussion was held on those firemen who would be sent having attended the Fire Department trainings held here

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following protocol. Fire Chief Peck stated they had attended but would check making sure they were in compliance, there will be training held on Friday covering radio communications.

Fire Chief Peck stated that he had a request for the use of the Fire Station to hold a wedding reception in March and they would like to come and see if the building would work. Discussion was had on the building being used for emergency purposes. The weather being a factor for parking the equipment outside, the EMS could have an emergency needing to get into the building for supplies, no place to park, turn outs have priority and would need to be left in place and there are not recommended restrooms. The City Council agreed it would not be feasible to use the building for the reception stating the council would like to help adding there were other venues available.

Caribou Community Playground had called canceling their attendance at the meeting.

Water usage for Custom Heating was opened for discussion. Water usage for the previous month of December was 119,543 gallons when the meter was read on December 29, 2016. The usage for the month of November, 2016 was 28,838 gallons and the usage for the month of October was 11,766 gallons. Superintendent Bredehoft notified Custom Heating of the amount of gallons that had been used on Friday and the customer shut off the water at 3:00 p.m. The customer tried to repair the line and found that the frost had gone down 3 ½ feet freezing across the road. The City Crew placed barricades and tape across the road. The customer placed heating blankets down over the weekend and was able to install a new water line from the meter to the business on Monday. The barricades and tape are gone and they are plowing snow off the street.

Motion to waive 90,705 gallons of water usage off of Custom Heating's utility bill was made by Councilmember Ridenour. Motion was seconded by Councilmember Lloyd. Motion passed unanimously.

Mayor Barthlome turned the time to Lonnie Turner to discuss the usage of water for his home in December, 2017. Mr. Turner stated that Superintendent Bredehoft had turned the water on in the home that was purchased and found that the pipes were broken and turned the water off. Mr. Turner stated that a plumber re-did all the water lines in the house and there were no more leaks. Superintendent Bredehoft turned the water on stating there was still a leak. An outside hydrant was leaking which was fixed and there was still a leak and it was found that the line that runs to the hydrant was leaking so that line was shut off and will be replaced in the spring. Mr. Turner asked the City Council if they would waive some of the gallons used off the water bill. Discussion was had on Mr. Turner only moving into the house in the middle of December and there is nothing to base the usage of water from. Superintendent Bredehoft read the meter in December there had been 119,996 gallons of water used for the two weeks they had occupied the home. Discussion was had on not adjusting the usage until the City has established an actual usage then the City can waive or adjust for the normal amount of usage. Mr. Turner stated that he would pay \$68.00 for the month of December. Discussion was had on the City getting the meter reading established and then the City can adjust the bill. Mr. Turner stated that he appreciated Superintendent Bredehoft finding the water leak and the water did not get in the crawl space of the home and there was no damage.

Clerk Reeves updated the Personnel Policy to include the insurance that the City now offers. Councilmember Sotutu made the motion to make the change to the Personnel Policy. Motion was seconded by Councilmember Ridenour. Motion passed unanimously.

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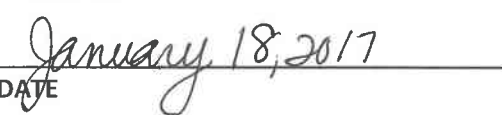
Capp Accounts 3160.3 and 3150.1 opened for discussion. Discussion was had on if people were occupying these homes, if the account is capped they cannot live in the home. The question was also asked if any conversation has taken place with these customers. On account number 3150.1 there has been a call from the South East Idaho Community Action Agency (SEICAA). They wanted a copy of the bill faxed to their office with the balance. There has been no further contact with SEICAA. One Citizen was to come in and make a payment and make arrangements to pay on the bill and it has not been done yet. Discussion was had on the protocol of notification of the accounts being capped. Certified letters were sent and have not been picked up at the post office, a door notification was placed on their door by Superintendent Bredehoft. Discussion was had on who would go and inform the occupants of the homes that the water was being shut off because of non-payment. Discussion was had on the problem of capping with it being 20 degrees below zero. Discussion was had on calling SEICAA and seeing what they have done with the 3150.1 account. Water is necessary to be able to live in your home.

Motion was made by Councilmember Lloyd that after a personal notification Customers #3160.3 and 3150.1 would be given two weeks from January 4, 2017 to make arrangements to start paying on the bill and an actual payment or the water will be turned off. Motion seconded by Councilmember Ridenour. Motion passed unanimously.

Mayor Barthlome expressed gratitude to the employees for coming in the day after Christmas moving snow and they are still moving snow this evening.

Motion was made by Councilmember Sotutu to sign the Mutual Aid agreement with the County Commissioners and the Caribou County Fire Department and have Mayor Barthlome sign the agreement. Motion seconded by Councilmember Lloyd. Motion passed unanimously.

Meeting was adjourned at 6:33 p.m.

 CLERK	APPROVED	 MAYOR
		 DATE