

CITY OF GRACE, IDAHO  
MINUTES OF REGULAR MEETING  
HELD AT GRACE CITY HALL  
SEPTEMBER 21, 2016

**PRESENT:** Mayor: Jackie Barthlome  
Councilmembers: Mike Ridenour, Eldon Peck, Gillian Lloyd, David Sotutu  
Superintendent: Wayne Bredehoft  
Deputy Clerk: Loy Raye Phillips

**OTHERS PRESENT:** Zoning Chairman Randy Nelson, Assistant Fire Chief David Kendall, Gloria Peck

Mayor Barthlome called the meeting to order at 7:00 p.m.

Councilmember David Sotutu gave the invocation.

Clerk Phillips led the Pledge of Allegiance.

The minutes of the regular meeting held on September 7, 2016 were discussed. Motion to approve the minutes of September 7, 2016 was made by Councilmember Ridenour. Councilmember Lloyd seconded the motion. Motion passed unanimously.

Bills in the amount of \$2,509.39 were reviewed for payment. Mayor Barthlome asked the Councilmembers to make sure their departments with outstanding invoices are turned into Clerk Reeves by next Friday, September 30, 2016 for this year's budget. Councilmember Peck moved that the bills in the amount of \$2,509.39 be approved as reviewed. Councilmember Sotutu seconded the motion. Motion passed unanimously.

Assistant Fire Chief David Kendall reported on the activities of the Fire Department. The Fire Department responded to a lighting strike fire on the east bench and responded within 3 minutes. It turned into a watch from the road as rain put the fire out. Mayor Barthlome thanked the Fire Department for going and helping the Soda Springs Fire Department at the homecoming foam activity.

Zoning Chairman Randy Nelson presented a Variance #2016-4 for Gary D. Etchison a front porch deck. The Zoning Commission has recommended approval of Variance # 2016-4 and approved setting permit #2016-21.

Discussion was held on the deck being shorter because of an existing water line. The deck will have steps on both ends and is a wooden deck. Posts that hold the deck will be set in concrete. There will be no problem with snow removal with the deck extending from the home 15 feet from the property line. Discussion was had on a suggestion made by Jim McNall, of ICRMP, to look at City Ordinances and make some corrections due to setbacks making it necessary to do several variances.

Motion to approve Variance #2016-4 for Gary Etchison was made by Councilmember Lloyd. The motion was seconded by Councilmember Peck. Motion passed unanimously.

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Chairman Nelson also requested a Resolution to change the Planning & Zoning Commission meetings from the fourth Wednesday of the month to the second Thursday of the month due to a conflict of work schedules with several Commission Members. The Commission will still meet at 7:00 p.m. Discussion was held on having to post the Resolution in the paper and having a public hearing. The City Council will move forward on this change.

Chairman Nelson reported that David Pristupa was elected as Chairman of the Planning & Zoning Commission on September 20, 2016 at the regular meeting.

Chairman Nelson read his letter of resignation to the City Council which would be effective September 21, 2016. Chairman Nelson thanked the City Council for working with him and the Planning & Zoning Commission. Chairman Nelson stated that the Planning & Zoning Commission still had an outstanding bill with SICOG for the Comprehensive Plan and a Comprehensive Land Use Map which would be done sometime in October, 2016.

Superintendent Bredehoft discussed Setting Permits that have been approved as follows:

#2016-30 Russell & Jan Cook	Covered Patio Deck
#2016-26 Lindsay Smith	Renewal for fence (Permit had expired)
#2016-28 Larry & Laurie Thomas	Egress Window and window well
#2016-29 Larry & Laurie Thomas	Egress window

Discussion was held on egress windows being required on homes that were being financed or sold. It is a requirement and a safety issue in homes being built.

Discussion was had on amending Section 6-3-4-A of the Junk Ordinance. There were questions concerning the wording in the ordinance. Clerk Reeves will refer to Attorney Doug Wood, and the junk ordinance will be discussed again at the next meeting.

Discussion was had on offering newly hired employees health insurance when hired or waiting 90 days until off probation. When the City Clerk adds this to the policy book does it state a new employee would be on probation for 90 days without health insurance or a new employee will have health insurance. Decision was made to check with the City Insurance Agent on what is required for new employees so that the Clerk Reeves can bring this to the next meeting.

Superintendent Bredehoft discussed with the City Councilmembers the lift station stating that the company had come and taken measurements of the chopper pump to see if it can be manufactured to fit beside the other pump. The City Council had already approved the pump. Superintendent Bredehoft stated he would wait another week for the diagram that was to be sent by email to see if the pump alteration was going to be much more expensive. If the price is more it will be brought to the City Council.

Superintendent Bredehoft stated that the truck with the sewer camera would be parked in the old shop which would make it so there is no place to store the extra garbage cans to keep them out of the weather. Discussion was held on building an awning which would cost more money. Discussion was had on purchasing two car ports to put the garbage cans under out of the weather. The city will level out the area for the car ports and the company will install them. Discussion was had on using material on hand to enclose them on one side. Motion was made by Councilmember Peck to have

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Superintendent Bredehoft order the car ports from Bassett Builders after the new budget year. Motion was seconded by Councilmember Ridenour.

Superintendent Bredehoft asked permission for himself and Riley Crookston to attend classes offered by the Local Highway Technical Assistance Council (LHTAC). Discussion was had on Riley Crookston being close to his Road Scholar and Superintendent Bredehoft having his Road Master which would help on the points with LHTAC when writing grants for the city roads.

Councilmember Sotutu would like to attend the Association of Idaho Cities(AIC) Water Users Group Summit meeting on October 25, 2016 because of his assignment on the City Council that deals with the Water Department. This would help the city keep up on new laws and legislation. The meeting is held for one day at the cost of \$65.00 and Councilmember Sotutu could use the city car. Motion to allow Clerk Reeves to enroll Councilmember Sotutu in the AIC Municipal Water Users Group Summit on October 25, 2016 was made by Councilmember Lloyd. Motion was seconded by Councilmember Ridenour. Motion passed unanimously.

Superintendent Bredehoft discussed with the council the backing up of the sewer into a home and that the paper work was in process to comply with the rules of the Environmental Protection Agency (EPA) and Department of Environmental Quality (DEQ). Discussion was had on damage to the home and how much was done. This line was due to be flushed next year it is not one of the problem lines. This year the problem lines were flushed and next year all of the sewer lines in the City will be flushed. The problem was in the city's main line sixty five feet (65') from where the sewer line goes into the property owner's line. This was the only home affected. The line had the camera run through and nothing else was found. The city had another problem with a sewer back up and found that there was a root in the line. The root cutter was used to remove the root.

Superintendent Bredehoft discussed damage to the city car. The front window was hit by a rock breaking the window. Insurance has been called to fix the window. The cost to fix the damage was \$238.39.

Councilmember Ridenour reported that he attended the Chamber of Commerce meeting on September 8, 2016. Two items were discussed. One was questions on the Park concerning the weeds in the sand. Superintendent Bredehoft stated that the City would put ground sterilizer down to help keep the weeds down, before winter around the playground equipment and a new foot and one half of sand will be added because it will leak out. Discussion was had on needing new sand or wood chips which were used last year.

Next item was where the City is with a splash pad. Discussion was had on the City of Grace not pursuing a splash pad because the city park is not big enough to install one, fencing would have to be installed because of the road ways. Discussion was had on building the Splash Pad in the old horse shoe pit behind the City Hall. Rest rooms would have to be installed. Grants were discussed for building rest rooms. Decision was made not to pursue the Splash Pad at this time.

Discussion was had on putting up Christmas lights before Thanksgiving. Superintendent Bredehoft stated that the trees would need to be trimmed in the middle of October which would make it easier for the Chamber of Commerce to install the lights.

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Councilmember Peck stated that a citizen had approached him after the Zoning Commission meeting at the Legion Building wondering if the City was going to have an ice skating rink for winter activities. Discussion was had on where to put up an ice skating rink. Restrooms would be needed as well as lighting. There would be some parking available. Employees would be asked to come in early and put water in to freeze early each day until it was ready a lot of late nights would be involved. The discussion was tabled until a future date.

Meeting adjourned at 7:03 p.m.

Shelley Reever APPROVED Jackie Bartholme  
CLERK MAYOR  
October 5, 2016  
DATE